Housing and Community Affairs (HCA) Minutes
November 13th, 2019, 6 PM in 50-220

1. Introduction of Members and Sign In (6:00 - 6:10)
   a. Mohammad, HCA Chair
   b. Marie, Warehouse
   c. Kenny, Warehouse
   d. Naomi, Reslife
   e. James, SP
   f. Zack, Transportation
   g. Junli, Sustainability
   h. Alex, GSC VP
   i. Shannon, OCH
   j. Jerry, Edgerton
   k. Bharat, 70 Amherst
   l. Dylan, OCH
   m. Peter, GSC President
   n. Oceane, Eastgate
   o. Kirby, OCH

2. Grad Wellness Series w/ Naomi (6:10 - 6:30)
   a. Grad Life Series with Dorms/off-campus and wellness series
   b. Mental Health for Grads in Muddy (in a few weeks)
   c. Ashdown - advising
   d. Interested in doing ad-hoc event - brainstorm, hold an event

3. GSC HCA Documentation
   a. Present Updated Bylaws, vote next time (5 min)
   b. How to develop a guide for the role of houses within GSC (15 min)
      i. Having document would be useful
      ii. How many meetings were happening?
      iii. Heads of House ask why residents should come to GSC meetings and what are the committees in the first place
      iv. One pager
      v. Meetings should be set in advance
      vi. Sharing information
      vii. Send rep to GSC GCM and HCA on Wednesday
      viii. Draft from Naomi

4. Washlava Laundry System (6:50 - 7:00)
   a. MIT Housing chooses a vendor every 5 years (previous vendor expired July 31st, 2019)
b. Chose a vendor which would promise to maintain the upkeep of washers/dryers (new installations through Washlava)

c. System started on the undergrad side first (some hiccups/delays). More communication with the UG side via DormCon

d. After UG installation finished, installation occurred in all Grad Houses ~October

e. MIT Housing acknowledged the lack of communication on the topic, wants to improve communication in the future about topics affecting everyday life for grads

f. Thoughts of Washlava/Modes of communication with MIT Housing
   i. Some people heard earlier about change (back in July)
   ii. EG installed new machines
   iii. Useful to send this email to house execs
   iv. Some delay in installing in grad houses due to issues with the system
   v. No cash payment with the system
   vi. Bluetooth issues with machines
   vii. Copy housing and Naomi Carton on any issues

5. Eastgate Presentation and Floorplans (7:00 - 7:05)
   a. Show presentation from EG Transition Team Meeting
   b. Prices for new units -- will be announced in Feb
   c. 15-20 members (6-7 students and other housing, DSL, faculty)

6. Stipend Recommendation Time (7:05 - 7:10)
   a. Timeline from last year
      i. Kickoff Meeting (February 4th, 2019)
      ii. Initial Rehearsal w/ Staff (February 14th, 2019)
      iii. Rehearsal 2 (February 26th, 2019)
      iv. Final Presentation to the Deans Group (March 12th, 2019)
   b. Understanding Humanities, Arch.
   c. Advertise soon

7. Committee and Dorm Updates (7:10 - 7:25)
   a. Sustainability - Popup thrift shop every month from UG side, want to setup a bin in each dorm for clothes, facilities can deliver/collect bins
   b. Transportation - Zack at AC Coffee Hour. There is a huge disconnect between what people know and what is available (costco shuttles).
   c. Warehouse - Halloween went well!
   d. Off-campus - One big event with thanksgiving style dinner
   e. 70 Amherst - Coffee hours with good turnout on Thursday morning (opportunity to connect with the board)
8. Open Floor (7:25 - 7:30)